

SECTION: PROGRAMS  
 TITLE: COURSE GUIDES  
 ADOPTED: January 11, 1999  
 REVISED: December 2, 2014

**DERRY AREA  
 SCHOOL DISTRICT**

No. 106 COURSE GUIDES	
<p>1. Authority            SC 1511, 1512            Title 22            Sec. 5.4</p>	<p>Guides shall be prepared for all planned instruction adopted by the Board in order to direct and assist the professional staff toward the attainment of academic standards established for a course of study.</p>
<p>2. Guidelines</p>	<p>Each course guide shall contain, as appropriate to the course of study; objectives of the course of study; concepts and skills to be taught; suggested activities designed to achieve the objectives; and suggested methods of instruction.</p> <p>Each teacher will use the course guide as the core of the course s/he has been assigned to teach.</p>
<p>3. Delegation of Responsibility</p>	<p>The Superintendent or designee shall be responsible for the preparation of course guides and shall develop a plan for such preparation which may include:</p> <ol style="list-style-type: none"> <li>1. Participation by appropriate staff members and resource personnel.</li> <li>2. Participation by students and community members.</li> <li>3. Continuing research in instructional methods, materials, activities and assessment strategies.</li> <li>4. Systematic review of all guides to ensure their continuing effectiveness in achieving established academic standards.</li> </ol> <p>Whenever new course guides are developed or existing guides revised, copies of these additions or changes will be made available to the Board for informational purposes.</p>

No. 106 COURSE GUIDES

Copies of all current guides shall be kept on file in the offices of the Superintendent and building principals.

References:

School Code – 24 P.S. Sec. 1511, 1512

State Board of Education Regulations – 22 PA Code Sec. 4.4, 4.11

Board Policy – 000, 107